

महाराष्ट्र शासन  
संचालनालय, वैद्यकीय शिक्षण आणि संशोधन, मुंबई.

**DIRECTORATE OF MEDICAL EDUCATION & RESEARCH**

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Tender for  
Operation and Maintenance of Existing C.T.Scan and MRI  
Machine located in Gokuldas Tejpal Hospital, Mumbai.

On

*Public Private Partnership (PPP) Basis*

**2018-19**

# TIME SCHEDULE OF THE TENDER

1.	TENDER NO.	e-tender-01/18-19/ Operation and Maintenance of existing C.T. Scan and MRI machine located at Gokuldas Tejpal Hospital, Mumbai, on Public Private Partnership (PPP) Basis
2.	Nature of Work	Operation and Maintenance of existing C.T.Scan and MRI machine located at Gokuldas Tejpal Hospital, Mumbai, on Public Private Partnership (PPP) Basis
3.	Name of the Hospital	<b>Gokuldas Tejpal Hospital, Mumbai.</b>
4.	COST OF TENDER FORM	Rs. 5000/- Non-refundable, to be paid online
5.	SALE OF TENDER DOCUMENTS	From <b>05.05.2018 to 25.05.2018.</b> The Prospective bidders will be authorized to download the tender form from the website <a href="https://dmer.maharashtra.etenders.in">https://dmer.maharashtra.etenders.in</a> [Only after the Online purchase of tender form.]
6.	Pre – bid meeting	Date 10/05/2018 at 3.00 p.m. in the office of DMER, Mumbai
7.	EMD	<b>Rs.1,00,000/- (EMD Should be submitted Online before 25.05.2018 upto 17.00 p.m.)</b>
8.	LAST DATE FOR PAYMENT OF AMOUNT TOWARDS COST OF TENDER FORM	To be paid on or before <b>25.05.2018</b> by online payment mode.

<b>SCHEDULE OF E-TENDERING ACTIVITY</b>					
<b>Sr. No.</b>	<b>Activities</b>	<b>Start</b>		<b>Expiry</b>	
		Date	Time	Date	Time
		1	Online Tender Release	05/05/18	11.00
2	Online Tender documents download	05/05/18	11.00	25/05/18	11.00
3	Online Bid preparation	05/05/18	11.00	25/05/18	11.00
4	Online Technical bid closing	25/05/18	17.01	25/05/18	19.00
5	Online Commercial bid closing	25/05/18	17.01	25/05/18	19.00
6	Online submission of Bid	25/05/18	19.01	28/05/18	17.00
7	Online Tender opening (Technical)	29/05/18	11.00	30/06/18	17.00
8	Online Tender opening (Commercial)	05/06/18	11.00	30/06/18	17.00

**NOTE :** All bid related activities (process) like tender download, bid preparation , bid submission and bid opening etc. will be governed by time schedule under the key dates mentioned in above schedule. The venue for opening of bids and pre bid meeting will be at office of Directorate of Medical Education & Research, Government Dental College & Hospital Building, 4<sup>th</sup> floor, St.George's Hospital compound, Near C.S.T Railway Station, Mumbai – 400 001.

# DIRECTORATE OF MEDICAL EDUCATION AND RESEARCH MUMBAI

## NOTICE INVITING OFFER

Directorate of Medical Education and Research Mumbai (DMER) invites offers in two envelope system from eligible bidder for Operation & maintenance of existing C.T. Scan & MRI Machine at Gokuldas Tejpal Hospital, Mumbai.

**Table – 1**

Existing Machine Name	Name of the Manufacturer company	Model Name	Year of Purchase
			Machine Functioning date
64 Slice C.T. Scan Machine	Philips Electronics	Brilliance 64 Slice	<u>2011</u> 02.12.2011
1.5 Tesla M.R.I Machine	Wipro GE Healthcare	Signa 1.5 Twin Speed HDx	<u>2010</u> 31.08.2010

### **Instructions to the Bidder**

2. The bidder has to bid for both C.T. Scan and M.R.I machine installed at G.T. Hospital, Mumbai. as mentioned in the table - 1.
3. The bidder will have to OPERATE both 64 Slice CT Scan Machine and 1.5. Tesla MRI Machines.
4. The E.M.D. of the successful bidder will be adjusted towards security deposit and the balance amount of security deposit will have to be paid by the successful bidder within one month from issuance of LOA, by the Authority.
5. The security deposit will be returned to the Bidder after completion of lease/ concession period on faithful compliance of contract.
6. If the Successful Bidder does not execute the agreement within three month time after issue of Letter of Award (LOA), his Earnest Money Deposit will be forfeited.
7. The E.M.D. is liable to be forfeited, if the party/Successful Bidder -
  - a) Withdraws the offer within a period of 180 day from the due date of submission of the offer and before receipt of communication regarding acceptance or non-acceptance from the DMER.
  - b) If the Successful Bidder fails to commission the Centre within 3 (three) months of issue of Letter of Award issued by DMER, the contract is liable to be terminated & E.M.D. is liable to be forfeited. The party shall not have any claim for compensation of amount invested by him. The DMER can get

the balance work executed through any other Agency / Bidder as decided by DMER.

8. The EMD shall stand forfeited by the DMER in the event of the Successful Bidder withdrawing his offer before the expiry of validity period or extended validity period.
9. After issue of letter of award (LOA) to Bidder, they will have to execute the Lease/ Concession agreement with the DMER within a period of 90 days from acceptance of LOA.

## **TERMS & CONDITIONS**

1. A Radiologist which will be appointed by the license should have P.G degree in Radiology recognized by MCI or DNB.
2. Licensee shall put up a sign board in English and Marathi for indicating the location of the Center.
3. The image record of academic / M.L.C cases should be property of Hospital.
4. In case of increasing of workload, first preference will be given to the hospital IPD patients.
5. After completion of the tenure, the Licensee should vacate the space within a period of 15 days.
6. In case of breakdown of the machines licensee shall make alternative arrangement for investigation for IPD/OPD patients.
7. The bidder shall not accept the private patient from 8.00 a.m. to 2.00 p.m. However the emergency patients of the Govt. Hospital will get priority during 24 hrs.
8. All Medico Legal, Clinical service liability will be that of the bidder and not of the Hospital.
9. The concessionaire is free to do scans of private patients . In case of free patients, the Dean of GGMC & Sir JJH Mumbai /Medical Supdt. of the Hospital will certify the eligibility for such free patients. The concessionaire should perform daily 12 MRI Scans & 20 C.T.Scans daily free refered through Superintendent, Gokuldas Tejpal Hospital, Mumbai. The Superintendent, Gokuldas Tejpal Hospital, Mumbai will keep updated the records of the free and private patients done on monthly basis. The free patients will be refered from GGMC & Sir JJ Group of Hospitals Mumbai ( i.e St george Hospital , Sir JJ hospital , Cama Hospital and GT Hospital) confirmed and verified by the Superintendent, Gokuldas Tejpal Hospital.
10. C. T. Scan facility to be provided round the clock (24x7) and M.R.I Scan facility to be provided at least between 8.00 am to 8.00 pm subject to overall equipment uptime requirement.
11. The minimum equipment uptimes shall be 95% for the entire year. The concessionaire shall notify the hospital and DMER about any downtime promptly and any unavailability of equipment/ services during such downtime (within acceptable limit of 5% downtime) shall not be penalized.
12. Any downtime exceeding the permitted downtime shall be penalized and liquidated damages shall be applicable and levied on the concessionaire @ 1% of the security deposit per day for downtime exceeding the permissible limit.
13. The C.T. Scan reports should be generated within 2 hrs of performing the Scan of emergency patients if done before 4.00 p.m. and by next morning 10.00 a.m. if done after 4.00 p.m. M.R.I. Reports to be finalized within 24 hrs. of performing the Scan. Agency should not give any information related to patient to any media. Agency cannot published any data obtained from this centre to any online media, print media or any journal.

14. Penalty for bidder's default in charging excess amount from the patients:-In case the agency is found charging excess rate than the stipulated rates, then a penalty of 10 times of the amount of difference in the rate charged and the DMER Rate will be recovered from the agency. Further occurrence of more than three times such event, the agency will be liable for termination of the contract.
  15. Electric Bill, telephone bill, internet bill and Water Charges will be paid by the bidder per month. The bidder will apply for separate electric meter & water meter.
  16. Emergency for the Govt. patients should be given topmost priority during any time of the day over agency's patients.
  17. The agency/firm/corporation etc should provide films, paper, envelope and medication contrast media to all Govt. as well as agency patients. The agency has to do totally free work for Govt. patient's right from scanning, reporting of the MRI and CT Scan.
  18. G.T. Hospital is already having a functioning 1.5 Tesla MRI machine and 64 Slice CT Scan Machine . The hospital will take care of Comprehensive Maintenance Contract (CMC)and Annual Maintenance Contract (AMC) and regular Maintenance of both machines by the supplier of both machines through the CMC.
  19. The agency must give bank guarantee of 100 Lakh (1 Crore) for any operational, accidental, intentional defaults that may arise during operation of the MRI and CT Scan Machine . CMC and AMC of MRI and CT Scan machine are responsibilities of G.T. Hospital but operational damage, which is caused by agency, is totally agency's responsibility. G.T. Hospital will not be responsible for operational damage caused by poor handling by agency but agency will repair on its own the MRI and CT Scan Machine.
- Requisition forms for C.T. Scan Should be made available by agency . For filling of the forms for Govt. Patients G.T. Hospital will do it and for agency patients, agency will do it and a separate register for Govt. and agency patients should be kept. Sufficient number of forms should be handed over to G.T. Hospital for the same.
20. If the machine performs less as far as Govt. patients are concerned i.e. less than 20 Govt. patients per working day for C.T. Scan and 12 Govt. patients for MRI or denies an emergency patient , the agency will liable to pay penalty of 2,00,000/- per day to G.T. Hospital. If the hospital does not provide 20 Govt. patients per working day for MRI and CT Scan this clause will not be applicable except for emergency patients.
  21. Any operational dispute which may arise; the decision of Superintendent G.T. Hospital, Mumbai will be final. If any legal issue arises it will be decided in competent court having jurisdiction of Mumbai City. Unprofessional behavior by agency may result in termination of contract.
  22. If services of other medical specialists like anaesthesiologist or physician, pediatrician are needed while operating MRI and CT Scan it is total responsibility of agency for its own patients. But G.T. Hospital will be provide for Govt. patients during 8.00

- a.m. to 11.30 a.m. and 6.00 p.m. to 9.30 p.m. and will provide one staff nurse to co-ordinate and assist scanning of Govt. patients.
23. Agency must cooperate regarding training, education and research activities in MRI and CT Scan for students, teacher's and employees of G.T. Hospital, but agency should not use it for its own educational, training and research purpose.
  24. If Govt. desires to start postgraduate or other educational study course in future, the agency has to co-operate the Government. Post graduate students will be allowed in the premises for learning and teaching purposes , with the free patients. But agency should not undertake its own private study course.
  25. The cleanliness, sanitation and hygiene of MRI and CT Scan Unit are responsibility of agency.
  26. The MRI and CT Scan Unit premises will not be utilized for residential purpose.
  27. The base value of 'Premium' or monthly concession fee for both machine is **Rs.10,00,000/- (Rs.Ten Lakh only)**. The bidder will have to quote over and above the base premium. Bids are invited for the Project on the basis of Monthly Concession Fee, (the 'Premium') payable Monthly to the Superintendent, Gokuldas Tejpal Hospital, Mumbai. The concession period shall be 3 (Three) years (the 'Concession Period'). This period can be extended to further 2 years with consent of both parties. The Monthly Concession Fee 'Premium' amount shall constitute the sole criteria for evaluation of bids. The Project will be awarded to the Bidder quoting the highest Premium subject to the validity of the bid. In this Bid, the 'Highest Bidder' shall mean the Bidder who has quoted the highest Premium. Typically the 'Highest Bidder' shall be the 'Selected/ Preferred Bidder' The bidder should pay the premium to Superintendent, Gokuldas Tejpal Hospital, Mumbai. before 5<sup>th</sup> of every month. In case of delay in the payment of premium; the amount will be recovered with 13% interest per month.
  28. Generally, the Highest Bidder shall be the Selected Bidder. The remaining Bidders shall be kept in reserve. In case such Highest Bidder withdraws or is not selected for any reason, in that event the offer of the second lowest will be considered.
  29. **Technical Capacity:** For demonstrating technical capacity and experience (the "Technical Capacity"), the Bidder shall, preceding the Bid Due Date, have:
    - a. An experience of running at least one MRI/CT Scan centre for two years preceding the bid due date. This is to be certified by C.A./ statutory auditor in addition to authorized signatory of the bidder.
    - b. A team of Doctors, CT Scan & MRI Technicians, Radiology Assistant, Nurses & Ward boys with the bidders with requisite qualification & experience as mentioned in the Annexure - III
    - c. Income Tax Clearance Certificate duly certified by Chartered Accountant for past 3 (Three) financial years.
    - d. Documents of Registration of the Bidder with the Registrar of Charities or documents in relation to the organization of NGO, registered

institution/Bidder of medical professional, private organization, firms, individuals, corporate bodies.

- e. Minimum average annual Turnover (from providing diagnostics services) for the last 3 years preceding the bid due date should be minimum of INR Rs.50 lacs.

**30. Site visit and verification of information**

- a. Bidders are encouraged to submit their respective Bids after visiting the Project sites and ascertaining for themselves the site conditions, patient volumes, location, surroundings, availability of power, water and other utilities for operation of facility, access to site, applicable law and regulations, and other matter considered relevant by them.
- b. It shall be deemed that by submitting a Bid, the Bidder has:
  - I. Made a complete and careful examination of the Bidding Documents;
  - II. Received all relevant information requested from the DMER;
  - III. Accepted the risk of inadequacy, error or mistake in the information provided in the Bidding Documents or furnished by or on behalf of the DMER relating to any of the matters referred herein above;
  - IV. Satisfied itself about all matters, things and information including matters referred hereinabove necessary and required for submitting an informed Bid, execution of the Project in accordance with the Bidding Documents and Performance of all its obligations there under;
  - V. Acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the Bidding Documents or ignorance of any of the matters referred hereinabove shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits etc. from the DMER, or a ground for termination of the Concession Agreement by the Concessionaire;
  - VI. Agreed to be bound the undertaking provided by it under and in terms hereof.

- 31. The DMER shall not be liable for any omission mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to BID, the bidding Documents or the Bidding Process, including any error or mistake therein or in any information or data given by the DMER.

- 32. **Verification and Disqualification** - The DMER reserves the right to verify all statements, information and documents submitted by the Bidder in response the bid the Bidding Documents and the Bidder shall, when so required by the DMER make available all such information evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the DMER shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the DMER there under.



33. **TECHNICAL BID Documentation required as per below:**

- Details of applicant as per **Annexure - I**
- Technical capacity of the bidder minimum 2 years of experience of running CT Scan center/ MRI center or CT Scan cum MRI center As per **Annexure - II**
- Copies of Bidder's duly audited balance sheet and profit and loss account for the preceding three years.
- The Original Bid document duly signed (on each page) by the authorized person.
- Turnover certificate of minimum amount as specified, issued by C.A. or statutory auditor and as evident by the financial statements for the last 3 financial years.
- List of the Doctors, C.T / MRI technicians & Radiology Assistant, Nurses & Ward boys with the bidders with requisite qualification & experience as per **Annexure - III.**
- Income Tax Clearance Certificate for last 3 years duly certified by C.A or Statutory Auditor along with 3years Profit & Loss balance sheet duly certified by C.A or statutory Auditor.
- Documents of Registration of the / Bidder with the Registrar of Charities or documents in relation to the organization of NGO, registered institution, / Bidder of medical professional, private organization, firms, individuals, corporate bodies.

34. **Financial BID**

**PRICE SCHEDULE**

<b>Item No.</b>	<b>Description</b>	<b>Total Premium per month (Inclusive of all taxes) in Rs.</b>
A	64 Slice C.T. Scan Machine	Amount in Rs. (In Words Rs. ....)
B	1.5 Tesla M.R.I Machine	Amount in Rs. (In Words Rs. ....)
C	Total ( A + B )	Amount in Rs. (In Words Rs. ....)

Signature of the Tenderer  
Name  
Designation & Seal

**Note :- The bidder should upload above price schedule in PDF format.**

**35. Rejection of Bids**

- a)** Notwithstanding anything contained in this Bid, the DMER reserves the right to reject any Bid and to annul the Bidding process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons therefore. In the event that the DMER rejects or annuls all the Bids, it may, in its discretion, invite all eligible Bidders to submit fresh Bids hereunder.
- b)** The DMER reserves the right not to proceed with the Bidding process at any time, without notice or liability, and to reject any Bid without assigning any reasons.

**36. Validity of Bids.**

The Bids shall be valid for a period of not less than 180 (one hundred and eighty) days from the Bid due date. The validity of Bids may be extended by mutual consent of the respective Bidders and the DMER.

**37. Confidentiality**

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the DMER in relation to, or matters arising out of or concerning the Bidding process. The DMER will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The DMER may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or the DMER or as may be required by law or in connection with any legal process.

**38. Correspondence with Bidder**

Save and except as provided in this Bid, the DMER shall not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.

**39. Selection of Bidder/ Award of Bid**

- a) Subject to the provisions of the tender, the Bidder whose Bid is adjudged as responsive and who quotes the highest Premium offered to the DMER shall be declared as the selected Bidder (the "selected Bidder").
- b) In the event that two or more Bidders quote the same amount of Premium, as the case may be (the "Tie Bidders"), the DMER shall identify the Selected Bidders by draw of lots, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend.
- c) In case, if the selected bidder fail to commission the centre within 3 months of receipts of letter of award (LOA), his E.M.D./S.D. will be forfeited. In such case, the next eligible bidder's offer will be considered.

- d) The Bid shall be awarded to the bidder who has quoted the highest Monthly Concession fee.
- e) Security Deposit of Rs.1 Crore shall be in the form of a demand draft or Bank guarantee shall be issued by a Scheduled Bank in India, drawn in favour of the Superintendent, Gokuldas Tejpal Hospital, Mumbai and payable at Mumbai (the "Demand Draft"). The Superintendent, Gokuldas Tejpal Hospital, Mumbai shall not be liable to pay any interest on the Security Deposit so made and the same shall be interest free.
- f) Save and except as provided herein above, the E.M.D. of unsuccessful Bidder will be returned by the DMER, without any interest, as promptly as possible on acceptance of the Bid of the Selected Bidder or when the Bidding process is cancelled by the DMER, and in any case within 60 (sixty) days from the Bid due date.
- g) The selected Bidder's Security Deposit will be returned (without any interest) after completion of the lease period.
- h) The DMER shall be entitled to forfeit and appropriate the Security Deposit as Damages inter alia in any of the events specified herein below. The Bidders, by submitting its Bid pursuant to this Bid shall be deemed to have acknowledged and confirmed that the DMER will suffer loss and damage on account of withdrawal of its bid or for any other default by the Bidder during the period of Bid validity as specified in this Bid. No relaxation of any kind on EMD shall be given to any Bidder.
- i) The Security Deposit shall be forfeited as Damages without prejudice to any other right or remedy that may be available to the DMER under the Bidding Documents or otherwise, under the following conditions.
- If a Bidder submits a non-responsive Bid,
  - If Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
  - If a Bidder withdraws its Bid during the period of Bid validity as specified in this BID and as extended by mutual consent of the respective Bidder(s) and the DMER.
  - In the case of selected Bidder, if it fails within the specified time limit
    - (i) To sign and return the duplicate copy of LOA;
    - (ii) To sign the concession Agreement or
    - (iii) To furnish the security deposit within the period prescribed therefore in the concession agreement; or
  - In case the selected Bidder, having signed the concession Agreement, commits any breach thereof prior to furnishing the security deposit.

#### 40. **FRAUD AND CORRUPT PRACTICES**

**a.** The bidders and their respective officers, employee, agents and adviser shall observe the highest standard of ethics during the bidding process and subsequent to the issue of the LOA and during the subsistence of the Concession agreement, the DMER may reject a Bid, withdraw the LOA, or terminate the concessions agreement as the case may be, without being liable in any manner whatsoever to the bidder or concessionaire, as the case may be, has directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the bidding process. In such an event, the DMER shall be entitled to forfeit and appropriate the EMD or security deposit as the case may be, as damages, without prejudice to any other right or remedy that may be available to the DMER under the bidding documents and / or the concession agreement, or otherwise.

**b.** Without prejudice to the rights of the DMER under clause hereinabove and the rights and remedies which the DMER may have under the LOA or the concession agreement or otherwise if a bidder or concessionaire, as the case may be, is found by the DMER to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the bidding process or after the issue of the LOA or the execution of the concession agreement, such bidder or concessionaire shall not be eligible to participate in any tender or BID issued by the DMER during a period of 2 (two) years from the date such bidder or concessionaire, as the case may be, is found by the DMER to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

**c.** For the purpose of this clause the following terms shall have the meaning hereinafter respectively assigned to them:

(i) **"Corrupt practice"** means (a) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the bidding process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the DMER who is or has been associated in any matter, any directly, or indirectly with the bidding process or the LOA or has dealt with matters concerning the concession agreement or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the DMER shall be deemed to constitute influencing the actions of a person connected with the bidding process or (b) save the except as this bid, engaging in

any manner whatsoever , whether during the bidding process or after the issue of the LOA or after the execution of the Concession agreement , as the case may be , any person in Respect of any matter relating to the Project or the LOA or the Concession Agreement who at any time has been or is a legal, financial or technical advisor of the DMER in relation to any matter concerning the Project,

(ii) **“Fraudulent practice”** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process.

(iii) **“Coercive practice”** means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Bidding Process.

(iv) **“Undesirable practice”** means (a) establishing contact with any person connected with or employed or engaged by the DMER with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process, or (b) having a Conflict of Interest and

(v) **“Restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among Bidders with objective of restricting or manipulating a full fair competition in the Bidding Process.

#### 41. **PRE-BID MEETING**

a) Pre-Bid meeting of the bidder shall be convened at the designated date, time and place. Only those persons who have purchased the bid document shall be allowed to participate in the pre-bid meeting. The maximum of two representative of each bidder shall be allowed to participate in the pre-bid meeting.

b) During the course of pre-bid meeting, the bidder will be free to seek clarification and make suggestions for consideration of the DMER. The DMER shall endeavor to provide clarification and such further information as it may, in its sole discretion, consider appropriate for facilitating a fair, transparent bidding process.

c) It is advisable to ask query, if any, in written form at least prior to two days from the date of pre-bid meeting.

## **Annexure - I**

### **Details of Applicant**

1.
  - (a) Name:
  - (b) Country of incorporation:
  - (c) Address of the corporate headquarters and its branch office(s), if any, in India:
  - (d) Date of incorporation and/ or commencement of business:
  
2. Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Project:
  
3. Details of individual(s) who will serve as the point of contact/ communication for the DMER:
  - (a) Name:
  - (b) Designation:
  - (c) Company:
  - (d) Address:
  - (e) Telephone Number:
  - (f) E-Mail Address:
  - (g) Fax Number:
  
4. Particulars of the Authorised Signatory of the Bidder:
  - (a) Name:
  - (b) Designation:
  - (c) Address:
  - (d) Phone Number:
  - (e) Fax Number:

Signature of the Tenderer  
Name  
Designation & Seal

## **Annexure - II**

### **Technical Capacity of the Bidder**

1. An experience of running at least one MRI/CT Scan centre for two years preceding the bid due date. This is to be certified by C.A./ statutory auditor in addition to authorized signatory of the bidder.

Operated and maintained the following type of CT Scan/MRI equipments

Sr. No.	Details of equipment Operated and Maintained		Location and Address	Date of installation	Whether in continuation (Y/N)
	CT Scan	MRI			
1	No. of equipment				
	Specification				
2	No. of equipment				
	Specification				

**Note:**

- a) In support of the above experience, Applicant should provide certificate(s) from its statutory auditor stating the above experience.
- b) The applicant is also required to provide sale / lease agreements, installation report(s) and AMC/ CMC agreements (if applicable) for the above-mentioned diagnostic equipment

® Provide details of only those projects that have been undertaken by the Bidder under its own name and/ or by an Associate.

## **Annexure - III**

### Qualification and Experience for the staff engaged in CT Scan/MRI Centre

<b>CT Scan/MRI Team</b>	<b>Supporting documents</b>
<p>The team for operating the CT Scan/MRI facility at the hospital on 24 hrs basis should have minimum a Radiologist, 2 CT Scan/MRI technician, 2 nurses and 2 ward boys. The eligibility criteria for each of them shall be as follows:</p> <ol style="list-style-type: none"><li>1. Eligibility Criteria for Radiologist: The radiologist should hold MD/DNB degree in Radiology with 3 year of experience in radiology field or the radiologist should hold Diploma in Medical Radiodiagnosis with 5 years of radiology related experience.</li><li>2. Eligibility Criteria for CT Scan/MRI Technician: The technician should hold a Degree / Diploma in CT Scan/MRI technician from an Institute recognized by Paramedical Board in India. Experience as MRI technician for 2 years is required.</li><li>3. Eligibility Criteria for Nurse: The nurse should hold an ANM/GNM Diploma or BSc Degree in Nursing from an Institute recognized by Indian Nursing Council,. Experience as Nurse for 1 year is required.</li><li>4. Eligibility for Ward Boy: The ward boy should be 10<sup>th</sup> / 12<sup>th</sup> pass with 1 year of experience of working in a hospital or medical facility.</li></ol>	<p>Relevant Certificates of education and work experience.</p> <p>Also mention name, designation, address and telephone number of the contact officer from whom the details can be verified.</p>



**Annexure – IV**

**ANNUAL TURN OVER STATEMENT FOR LAST THREE YEARS**

The **Annual** Turnover of M/s \_\_\_\_\_ for the past

three years are given below and certified that the statement is true and correct.  
(duly submitted by original & online also)

Sr.No.	Year	Turnover Rs. in Lakh
1	<b>2015-16</b>	
2	<b>2016-17</b>	
3	<b>2017-18</b>	

Date :-

Seal :-

**Signature of Auditor/  
Chartered Accountant  
Name (in capital letters)**

**Details of Different Modes of Online Payment to e-Tendering Service Provider:**

The interested contractors / bidders will have to make online payment (using credit card/debit card/net banking/Cash Card) of Rs. 1038/- (inclusive of all taxes) per bid per tender to online service provider of e-Tendering system (Sify NexTenders) at the time of entering online Bid Submission stage of the tender schedule.

<b>Net Banking (Direct Debit to Bank Accounts)</b>	<b>Credit Card</b>
1- Andhra Bank	1- American Express
2- Axis Bank	2- Diners Club Card
3- Bank of Bahrain & Kuwait	3- JCB Card
4- Bank of Baroda corporate accounts	4- Visa
5- Bank of Baroda retail accounts	
6- Bank of India	<b>Debit Card</b>
7- Bank of Maharashtra	1- Canara Bank Debit Card (ATM card)
8- Bank of Rajasthan	2- Citi Bank Debit Card (IPIN)
9- Citi Bank Account Online	3- Indian Overseas Bank Debit Card (ATM PIN)
10- City Union Bank	4- Punjab National Bank Debit Card (ATM PIN)
11- Corporation Bank	5- State Bank of India Debit Card (ATM PIN)
12- Deutsche Bank	6- Union Bank of India Debit Card (ATM PIN)
13- Federal Bank	7- Any Indian Bank Issued Visa Debit Card (Verified by VISA)
14- HDFC Bank	
15- IDBI Bank	
16- Indian Overseas Bank	<b>Cash card</b>
17- IndusInd Bank	1- Done card
18- ING Vysya Bank	2- Itz card / noQ 24X7
19- Jammu & Kashmir Bank	
20- Karnataka Bank	<b>Mobile payments</b>
21- Karur Vysya Bank	1- state Bank of India/payment
22- Kotak Mahindra Bank	
23- Laxmi Vilas Bank Net Banking	
24- Oriental Bank of Commerce	<b>Cash card</b>
25- Punjab National Bank Corporate Accounts	1- Done card
26- Punjab National Bank Retail Accounts	2- Itz card / noQ 24X7
27- Royal Bank of Scotland N.V.	
28- South Indian Bank	<b>Mobile payments</b>
29- Standard Chartered Bank	1- state Bank of India/payment
30- State Bank of India	
31- State Bank of Mysore	
32- State Bank of Travancore	
33- Syndicate Bank	
34- Tamilnad Mercantile Bank	
35- Union Bank of India	
36- Vijaya Bank	
37- Yes Bank	

**CHECK LIST OF THE TENDER DOCUMENTS**

**List of Documents/ Information should be Uploaded/ submitted with Tender.**

The following documents should be uploaded / submitted with the Tender Document with page number on each document as per the order given below.

Sr. No.	PARTICULARS	Page No
<b><u>Envelope No. I</u></b> <b><u>(Technical Bid)</u></b>		
1)	<b>Annexure I - Detail of Applicant</b>	
2)	<b>Annexure II - Tech. Capacity of the Bidder</b>	
3)	<b>Annexure III - Qualification and Experience for the Staff</b>	
4)	<b>Annexure IV</b> - Tenderer shall produce Certificate from Chartered Accountant for Annual turnover of last 3 years i.e. 2015-16, 2016-17 and 2017-18.	
5)	<b>EMD</b> : Should be submitted by online	
6)	Income Tax Clearance Certificate	
7)	Tenderer shall produce Audited Balance Sheet and Profit and Loss Accounts for last three years i.e. 2015-16, 2016-17 and 2017-18 certified by the Auditor.	
8)	Copy of Certificate of registration under company registration act 1913 & 1956 (If Applicable)	
9)	Terms & Condition Acceptance Certificate from the Bidder	
10)	Original Tender Form duly signed and official seal of the company on every page of the tender. Original specification copy duly signed	
11)	Copy of memorandum and articles of Association ( If Applicable)	
12)	<b>Total Documents in Technical Bid Page No. _____ to _____</b>	
<b><u>(Commercial Bid)</u></b>		
<b>COMMERCIAL OFFER / FINANCIAL BID</b>		

**Note :-** If, during online bid preparation, any need arises to upload additional documents, apart from the above mentioned documents, an option to upload additional documents has been provided in the e-Tendering software which will be available to bidders during online bid preparation stage.