



सत्यमेव जयते
महाराष्ट्र शासन

संचालनालय, वैद्यकीय शिक्षण आणि संशोधन, मुंबई

शासकीय दंत महाविद्यालय व रुग्णालय इमारत चौथा मजला, सेंट जॉर्जेस रुग्णालय आवार, पी. डीमेलो रोड, फोर्ट, मुंबई - ४०० ००१
दुरध्वनी: +९१-२२-२२६२०३६१-६५/२२६५२२५१/५७/५९. टेलीग्राम: "MEDUCATNSEARCH" फॅक्स: +९१-२२-२२६२०५६२/२२६५२१६८
संकेतस्थळ: <http://www.dmer.org>

No .DMER/HMIS/TPA/QUOTATION/A-4/001/2021

Dated: 17/11/2021

Notice Inviting Quotations (NIQ)

NIQ No: 001, Dated: 17-11-2021

Issued by: Directorate of Medical Education and Research (DMER),
4th Floor, Government Dental College & Hospital Building,
St. George's Hospital Premises, PD Mello Road, Fort, Mumbai 400 001.

The Directorate of Medical Education and Research (DMER) is the executive arm of the Government of Maharashtra for implementing policy decisions in the domain of Medical Education and Research. The Directorate aims to create inclusive Digital Systems for the welfare of the citizens by increasing the efficiency of service delivery. The Directorate aims to bridge the existing gap in the State's healthcare ecosystem; by implementing an efficient, accessible, inclusive, and affordable HMIS.

The Directorate of Medical Education and Research (DMER), under the aegis of the Medical Education & Drug Department (MEDD) of Government of Maharashtra, invites interested parties with relevant understanding and expertise to conduct a third-party audit of its Health Management Information System(HMIS). The current HMIS has been deployed at healthcare institutions at various locations under the purview of the DMER since 2008, for which a comprehensive audit will be required at the present moment.

Instructions to submit the Quotation:

SN	Item	Detail
1.	Brief Scope	<p>The following is a brief scope of work, to be further detailed out in the Terms of Reference (ToR) released to the winning bidder.</p> <ol style="list-style-type: none">1) Examining all available documentation regarding project implementation and the outcomes envisaged vis-à-vis achieved.2) Travel to multiple locations (Medical Colleges) in Maharashtra to conduct the audit and assess all environments including staging, test and production.3) Review of HMIS compliance vis-a-vis Government and industry guidelines.4) Complete a performance assessment of HMIS software, hardware, manpower and network.5) Compliances made or not made as per the master service agreement.

		6) Suggestions for Way Forward for the Directorate.
2.	Eligibility Criteria	<p>Agencies submitting their quotations should have experience of conducting third party audits of Government turnkey projects of any value in the IT domain and/or should be an established IT consultancy firm based in Mumbai with atleast two years' experience in the IT domain.</p> <p>Agencies to note that having carried out a third-party audit is a desirable but not a mandatory criterion of selection.</p>
3.	Documentation Required	<p>List of Documents to be attached to Quotation Response:</p> <p>a) This Notice document, with all pages signed by the authorized signatory</p> <p>b) Covering letter</p> <p>c) General information of the bidder (Certificate of Incorporation, GST Registration Certificate, etc).</p> <p>d) Financial capabilities of the bidder</p> <p>1) Average turnover over the last 3 financial years</p> <p>2) Audited Balance Sheets and Profit & Loss Statements for the Financial Years 2017- 2018, 2018-2019 and 2019-2021</p> <p>e) Relevant credentials of the bidder along with relevant work orders, agreements and completion certificates</p> <p>g) Understanding and technical write-up on scope of work and approach & methodology.</p> <p>h) Financial Quotation</p>
4.	Submission and Opening of Quotation	<p>Interested parties may submit a hard copy of the quotation in a sealed envelope on or before 4:00 pm on the 26th of November, 2021 in person or by post. Any submissions post the aforementioned date and time will not be accepted.</p> <p>The envelope may be marked to:</p> <p>Shri Virendra Singh, Commissioner, Directorate of Medical Education and Research, 4th Floor, Government Dental College & Hospital Building, St. George's Hospital Premises, P D' Mello Road, Fort, Mumbai 400 001.</p> <p>The quotation will be opened at 10:00 am on 29th November, 2021 and further processes will be completed thereafter.</p>
5.	Quotation Evaluation and Contract Award	<p>Bidding parties will be required to meet the qualification criteria delineated above, in order to proceed for further evaluation. The detailed ToR will be provided by Commissioner, DMER after the agency has been selected.</p>

		The DMER reserves the right to either award the complete work to one agency or split the work amongst multiple agencies. The same would be detailed as part of the ToR.
6.	Delivery	Within 15 days from the date of the project being awarded
7.	Terms and Conditions	The DMER reserves the right to accept or reject any quotation, to cancel the bid process and reject all the bids at any time prior to award of contract without thereby incurring any liability to the affected bidders or any obligation to inform affected bidders of the grounds of the Directorate's actions.
8.	Queries	For any queries regarding this notice inviting quotations, please contact- Shri Vinay Sawant, Office Superintendent, Directorate of Medical Education and Research. e-mail: dmerabranch@gmail.com Mobile: 9869629333

Sd/-

(Virendra Singh, IAS)

**Commissioner Medical Education & Research
Government of Maharashtra**

Date: 17th November 2021